

**BOARD OF SELECTMEN
MEETING MINUTES – January 22, 2018**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jason Perreault, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Dawn Rand
William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – JANUARY 8, 2018 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the January 8, 2018 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

**7:00 p.m. - DERRICK MATHIEU -
CENTRAL MASS REGIONAL PLANNING COMMISSION**
Presentation on Draft Hazard Mitigation Plan.

Derrick Mathieu from the Central Mass Regional Planning Commission (CMRPC) introduced himself. He informed the Board that the Federal Disaster Mitigation Act requires that cities and towns adopt and update a Hazard Mitigation Plan to be eligible for FEMA mitigation grants. The purpose of the plan is to identify natural hazards and seeks to prioritize projects, policies and educational efforts in order to reduce these risks. Following his presentation on the draft Hazard Mitigation Plan for Northborough, comments and questions were heard from members of the Board.

Mr. Mathieu noted that following tonight's presentation, the draft Hazard Mitigation Plan will be submitted to MEMA and FEMA for their review, revision and approval. The approved plan will then be presented at a future Selectmen's meeting for formal adoption by the Board and will be updated every five years.

Chief Parenti thanked members of the planning team for their efforts. In addition to himself, members included Chief Lyver, MIS Director David Kane, Town Planner Kathy Joubert, Assistant Town Administrator Kim Foster, Haz Mat Assistant Michael Borowiec, DPW Director Scott Charpentier, former Health Agent Stephanie Bacon, as well as representatives from the CMRPC.

Mr. Coderre thanked Chief Parenti for taking the leadership role on this project.

REPORTS

William Pantazis

- Noted that the White Cliffs Committee held their first meeting. Next meeting is scheduled on February 6th at 2pm at the Town Hall.

Dawn Rand

- Noted that the Fire Station Building Committee interviewed architects for the feasibility study. The Committee will formally rank and select a firm at their meeting on January 23rd.

Leslie Rutan, Clerk

- Reminded residents to remember to donate to the Food Pantry.
- Congratulated Police Sergeant Jeremy Trefry on his recent graduation from the Roger Williams University Command Training Series, First Line Supervisor course.
- Noted that there is a secure prescription drop box located in the Police Station lobby.
- Requested a status update on the water meter replacement program. Mr. Coderre indicated that this process has been ongoing for the better part of two years, with only a handful of meters left that need to be replaced. The DPW Director reached out personally last week. He added that the Town is doing everything it can to work with these last accounts in order to gain compliance before turning the water off as an absolute last resort.

Jeff Amberson, Vice Chairman

- No report.

Jason Perreault, Chairman

- Provided a status update on the Cannabis Control Commission (CCC). Noted that the CCC has produced a set of guidelines for municipalities. Reiterated that Town Counsel has confirmed that per the CCC's regulations as written, Northborough's moratorium is considered the current local bylaw, which prohibits all recreational and medical marijuana related activities, including the sales of accessories through June 30, 2018. The CCC will be conducting hearings across the State. In the meantime, the Planning Board is working to develop warrant articles to be presented at Town Meeting, a general bylaw by the Board of Selectmen and an identical zoning bylaw by the Planning Board, both prohibiting recreational and medical marijuana establishments, including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related business. In addition, the Planning Board is preparing an article regulating recreational and medical marijuana establishments in the event the articles prohibiting the use are defeated.

John Coderre

- Noted that the annual legislative priorities memo was sent out to all departments and boards and committees asking for input and comments by February 5th.

PUBLIC COMMENTS

None.

UPDATE ON FY2018 STATE AID

Mr. Coderre reported on Governor Baker's address at the MMA Annual Meeting. Governor Baker pledged to increase Unrestricted General Government State Aid (primarily lottery funds) by 3.5%. The impact on Northborough will be minimal since the majority of Northborough's aid comes in the form of Chapter 70 School funding.

UPDATE ON FY2018 STATE AID CONT. . .

As a point of reference, Mr. Coderre indicated that the FY2019 budget model assumes a 1% increase in State Aid, which is approximately \$52,000.

Mr. Coderre indicated that the Governor's budget as described at the MMA Conference could mean an increase of approximately \$70,000, but added that the Town has no information regarding State Assessments. It's the net effect of more State Aid and increased assessments that determine if the Town is better off. He added that additional information will be forthcoming as the Legislation takes up the budget.

Members of the Board thanked Mr. Coderre for the update.

EXECUTION OF CEMETERY DEED 1041

Selectman Amberson moved the Board vote to execute Cemetery Deed 1041 as presented; Selectman Rutan seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:50 p.m. - EXECUTIVE SESSION

Selectman Rand moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Chair's determination that a discussion regarding these matters in an open meeting may have a detrimental effect on the position of the Board; Selectman Amberson seconded the motion, the roll call vote was taken as follows.

Pantazis	"aye"	Amberson	"aye"
Rand	"aye"	Perreault	"aye"
Rutan	"aye"		

Chairman Perreault announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Amberson seconded the motion; all members voted in favor.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. January 22, 2018 Meeting Agenda
2. January 8, 2018 Meeting Minutes
3. Information packet – Draft Hazard Mitigation Plan
4. Cemetery Deed